



27th August 2024

Email: [REDACTED]

Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Dear [REDACTED],

Tel: 0300 123 0999
www.secamb.nhs.uk

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 240625. Our original response was provided on 15th August 2024, which you then requested be clarified.

Firstly, please accept my sincere apologies for the delay and inconvenience you have experienced regarding this request. In this instance, the Trust did not respond to your request within the required 20 days, and for this I apologise.

At the time of writing the Trust continues to receive high volumes of FOI requests, many of which have been complex and time consuming.

You requested the following information, please also see our response below:

Please could I request a full breakdown of events such as training, away days or developmental / coaching events held or organised by SECAMB.

These events in particular held at the Roffy park institute [and] The Crowne Plaza Hotel. Or any other event held off SECamb premises.

Could we request a full break down of costs including future and past bookings made.

Please can this information include all of the above since the beginning of 2022 as in 01/01/2022.

→ You provided separate clarification that you request a Trust directorate to be denoted for each event, and that use of acronyms should be minimised.

Please note the following when viewing the below table:

- Values are rounded to the nearest whole pound sterling.
- Cost values taken from matched invoice value, or from booking information.
- Venue names have been standardised where possible.
- Where data provision from multiple sources created duplicate entry, duplicates were removed.
- The total cost provided at the end of the table indicates the total of the values in this assembled list only.

Venue	Date	Directorate	Sub-Dept	Meeting / Event	Value
Crowne Plaza	02/02/2022	Operations	Senior Leadership Team (Ops)	Hearing (01-02 Feb 2022)	£300
Crowne Plaza	17/02/2022	Operations	Senior Leadership Team (Ops)	Hearing	£330
Crawley College	19/02/2022	Operations	West Field Ops	Assessment centre	£650
Crowne Plaza	01/03/2022	Operations	Senior Leadership Team (Ops)	Hearing	£410
Mercure Hotel Maidstone	03/03/2022	Operations	Senior Leadership Team (Ops)	Strategic Table Top Exercise	£340
Village Hotel, Maidstone	07/03/2022	Medical	Critical Care Medical	Critical Care Team Leader Development Day	£1,125
Charis Centre	10/03/2022	Operations	Senior Leadership Team (Ops)	Key skills training	£1,285
Great Danes Hotel	28/03/2022	Operations	Emergency Operations Centre (EOC)	Operating Unit Managers' (OUM) Meeting	£856
Mercure Hotel Maidstone	28/03/2022	Operations	East Field Ops	Patient and Public Engagement (PPE) Meeting	£957
Crowne Plaza	29/03/2022	Operations	West Field Ops	Patient and Public Engagement (PPE) Meeting	£500
Great Danes Hotel	30/03/2022	Operations	Emergency Operations Centre (EOC)	Operating Unit Managers' (OUM) Meeting	£1,117
Mercure Hotel Maidstone	30/03/2022	Operations	East Field Ops	Patient and Public Engagement (PPE) Meeting	£1,010
Crowne Plaza	31/03/2022	Operations	West Field Ops	Patient and Public Engagement (PPE) Meeting	£500
Holiday Inn Gatwick Airport	11/04/2022	CEO Corporate	Governance	Board	£162
Roffey Park Institute	13/04/2022	Operations	Resilience Ops	Training; Emergency Preparedness, Resilience and Response (EPRR)	£672
Holiday Inn Gatwick Airport	28/04/2022	CEO Corporate	Governance	Board	£2,398
Crawley College	07/05/2022	Operations	West Field Ops	Assessment centre	£650
Charis Centre	11/05/2022	Human Resources	Learning & Org Dev HR	Staff Networks Filming	£240
Sandman Signature	11/05/2022	Operations	Senior Leadership Team (Ops)	Interview Panel; Emergency Preparedness, Resilience and Response (EPRR)	£200
Go Ape, Crawley	15/05/2022	Medical	Medical	Practice Development Away Day; Emergency Operations Centre (EOC)	£310
Holiday Inn Gatwick Airport	18/05/2022	CEO Corporate	Governance	Board	£722
Sandman Signature	26/05/2022	CEO Corporate	Governance	Board	£1,075
Kent Event Centre	06/06/2022	CEO Corporate	Governance	Council of Governors	£1,229
Crowne Plaza	13/06/2022	Operations	Senior Leadership Team (Ops)	Team B Council	£2,100
Crawley College	18/06/2022	Operations	West Field Ops	Assessment centre	£650
East Grinstead Town Hall	21/06/2022	Human Resources	Wellbeing HR	Wellbeing Team Away Day	£177
Holiday Inn Gatwick	01/07/2022	Quality & Nursing	Quality & Nursing	Quality & Nursing Directorate Away Day	£1,665
Roffey Park Institute	26/07/2022	Operations	Resilience Ops	Training; Emergency Preparedness, Resilience and Response (EPRR)	£2,297
Crowne Plaza	03/08/2022	Operations	East Field Ops	Hearing	£654
Sandman Signature	04/08/2022	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£242

Holiday Inn Maidstone	10/08/2022	Operations	East Field Ops	Patient and Public Engagement (PPE) Meeting	£1,480
Crowne Plaza	11/08/2022	Operations	West Field Ops	Patient and Public Engagement (PPE) Meeting	£1,110
Holiday Inn Maidstone	16/08/2022	Operations	Senior Leadership Team (Ops)	Focus Group; Healthcare Safety Investigation Branch (HSIB)	£340
Nutfield Centre	01/09/2022	Quality & Nursing	Quality	Quality Summit 2022	£4,512
Lingfield Park	02/09/2022	CEO Corporate	Governance	Annual Members' Meeting (AMM)	£9,358
Crawley College	10/09/2022	Operations	West Field Ops	Assessment centre	£650
Lighthouse, Brighton	15/09/2022	Medical	Critical Care Medical	Critical Care OU Leadership day	£261
Tudor Park Hotel, Maidstone	26/09/2022	Medical	Critical Care Medical	Critical Care Team Leader Development Day	£1,125
Holiday Inn Ashford	27/09/2022	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£673
Crowne Plaza	02/10/2022	Operations	West Field Ops	Assessment centre	£1,092
Denbies Wine Estate	06/10/2022	CEO Corporate	Communications	Awards Event	£6,160
Crawley College	08/10/2022	Operations	West Field Ops	Assessment centre	£650
Crawley Baptist Church	11/10/2022	Human Resources	Wellbeing HR	Wellbeing	£243
Holiday Inn Gatwick Airport	11/10/2022	Human Resources	Human Resources	HR Directorate Away Day	£2,160
The Orangery	13/10/2022	CEO Corporate	Communications	Awards Event	£6,899
Charis Centre	14/10/2022	Medical	Medical	End of Life Care	£96
Monopoly Lifesized	14/10/2022	Medical	Medicines Governance Medical	Medicines Governance Team Building Day	£708
Union Jack Club, London	14/10/2022	Medical	Medicines Governance Medical	Medicines Governance Team Building Day	£528
The Grand Hotel Eastbourne	20/10/2022	CEO Corporate	Communications	Awards Event	£4,880
Crowne Plaza	04/11/2022	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
East Sussex Fire Training	28/11/2022	Operations	Resilience Ops	ER Training Course	£1,783
Sandman Signature	02/12/2022	Operations	Senior Leadership Team (Ops)	Operational Leadership & Development Conversation	£4,420
Brighton Racecourse	05/12/2022	CEO Corporate	Governance	Council Meeting	£2,400
The Hickstead	08/12/2022	Operations	Senior Leadership Team (Ops)	Senior Ops Team Festive Meal	£1,012
Crowne Plaza	13/01/2023	Operations	Senior Leadership Team (Ops)	Hearing	£740
Crawley College	14/01/2023	Operations	West Field Ops	Assessment centre	£650
Roffey Park Institute	25/01/2023	Operations	Senior Leadership Team (Ops)	Emergency Preparedness, Resilience and Response (EPRR) Meeting	£898
Ardingly Showground	04/02/2023	Operations	Resilience Ops	Training for Industrial Action (31 Jan - 04 Feb 2023)	£3,750
Crowne Plaza	17/02/2023	Operations	Senior Leadership Team (Ops)	Operational Leadership & Development Conversation	£4,500
Crowne Plaza	17/02/2023	Operations	Senior Leadership Team (Ops)	Meeting room - Stakeholder Panel	£200
Holiday Inn Maidstone	16/03/2023	Operations	Senior Leadership Team (Ops)	Co-design Culture Workshop; Emergency Operations Centre (EOC)	£645

Holiday Inn Maidstone	30/03/2023	Operations	Senior Leadership Team (Ops)	Co-design Culture Workshop; Emergency Operations Centre (EOC)	£250
Crowne Plaza	31/03/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Roffey Park Institute	18/04/2023	Operations	Senior Leadership Team (Ops)	Manchester Arena Workshop	£2,085
Holiday Inn Gatwick Airport	19/04/2023	Human Resources	Human Resources	HR Directorate Away Day	£3,030
Crowne Plaza	26/04/2023	Operations	Senior Leadership Team (Ops)	Ops Directorate Away Day	£3,179
Crowne Plaza	28/04/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Holiday Inn Gatwick	01/05/2023	Quality & Nursing	Quality & Nursing	Quality & Nursing Directorate Away Day	£2,170
Crowne Plaza	11/05/2023	Operations	West Field Ops	Celebration Event University of Cumbria (UoC)	£1,443
Crowne Plaza	26/05/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Brinsbury College	19/06/2023	Medical	Medical	Medical	£313
Holiday Inn Maidstone	28/06/2023	Operations	Senior Leadership Team (Ops)	Leadership Day; Senior Leadership Team (SLT)	£879
Crowne Plaza	30/06/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Hastings RNLi	20/07/2023	Medical	Critical Care Medical	Critical Care OU Leadership day	£0
Holiday Inn Gatwick Airport	26/07/2023	CEO Corporate	Governance	Board	£480
Crowne Plaza	28/07/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Crowne Plaza	25/08/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Crawley Baptist Church	13/09/2023	Human Resources	Human Resources	HR Away Day	£178
The Orchards	14/09/2023	CEO Corporate	Governance	Annual Members Meeting	£2,155
Holiday Inn Gatwick Airport	02/10/2023	Medical	Medical	Advanced Paramedic Practitioners (APP) Conference (Externally funded via NHSE)	£3,800
Redhill Aerodrome	02/10/2023	Medical	Critical Care Medical	Critical Care Team Leader Development Day	£0
Crawley College	07/10/2023	Operations	West Field Ops	Assessment centre	£650
Roffey Park Institute	09/10/2023	Strategic Planning & Transformation	Strategy	Volunteering Strategy Oversight Group (VSOG) and National Responder Group	£1,800
Mercure Hotel Maidstone	16/10/2023	Medical	Medical	Advanced Paramedic Practitioners (APP) Conference (Externally funded via NHSE)	£3,525
Crowne Plaza	19/10/2023	Human Resources	Human Resources	HR Directorate Away Day	£2,800
Crowne Plaza	23/10/2023	CEO Corporate	Governance	External Meeting with NHS England	£406
Crowne Plaza	27/10/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Crowbourne Alpacas	30/10/2023	Medical	Senior Leadership Team (Med.)	Away Day; Medical Senior Leadership Team (SLT)	£275
The Goudhurst Inn	30/10/2023	Medical	Senior Leadership Team (Med.)	Away Day; Medical Senior Leadership Team (SLT) (Venue & food)	£382
The Orangery	02/11/2023	CEO Corporate	Communications	Awards Event	£6,100
Denbies Wine Estate	09/11/2023	CEO Corporate	Communications	Awards Event	£6,699
The Grand Hotel Eastbourne	16/11/2023	CEO Corporate	Communications	Awards Event	£5,765

East Sussex National Hotel	17/11/2023	Operations	Senior Leadership Team (Ops)	Volunteers' Conference	£11,150
Crowne Plaza	24/11/2023	Operations	Senior Leadership Team (Ops)	Ops Planning meeting	£397
Roffey Park Institute	29/11/2023	CEO Corporate	Executive	Executive Team Development	£792
Holiday Inn Gatwick	01/01/2024	Quality & Nursing	Quality & Nursing	Quality & Nursing Directorate Away Day	£2,125
Crawley College	13/01/2024	Operations	West Field Ops	Assessment centre	£650
HM Coastguard Dover	15/01/2024	Medical	Critical Care Medical	Critical Care Team Leader Development Day	£0
Holiday Inn Maidstone	17/01/2024	Operations	Emergency Operations Centre (EOC)	Operating Unit Managers' (OUM) Away Day	£260
Roffey Park Institute	19/01/2024	CEO Corporate	Governance	Board	£660
Roffey Park Institute	31/01/2024	CEO Corporate	Executive	Executive Team Development	£792
Holiday Inn Gatwick	01/02/2024	Quality & Nursing	Quality	Quality Summit 2024	£3,930
Holiday Inn Gatwick	01/02/2024	Quality & Nursing	Quality	Family Liaison Officer (FLO) training day	£1,270
Holiday Inn Maidstone	01/02/2024	Operations	Emergency Operations Centre (EOC)	Integrated Care Leadership Day	£1,110
Nutfield Centre	28/02/2024	Medical	Medical	Research	£1,406
Holiday Inn Maidstone	05/03/2024	Operations	111	Away Day	£2,520
Crawley College	09/03/2024	Operations	West Field Ops	Assessment centre	£650
Holiday Inn Maidstone	15/03/2024	Operations	111	Away Day	£2,520
Crowne Plaza	21/03/2024	Operations	West Field Ops	Celebration Event University of Cumbria (UoC) & Crawley College	£4,275
Roffey Park Institute	21/03/2024	CEO Corporate	Executive	Executive Team Development	£936
Holiday Inn Ramsgate	05/04/2024	Operations	Senior Leadership Team (Ops)	External meeting	£80
Holiday Inn Maidstone	09/04/2024	Operations	Senior Leadership Team (Ops)	Operating Unit Managers' (OUM) Development Day	£828
Holiday Inn Gatwick Worth	18/04/2024	Operations	West Field Ops	Senior Ops Leadership West away day	£900
Holiday Inn Maidstone	23/04/2024	Operations	Senior Leadership Team (Ops)	Operating Unit Managers' (OUM) Development Day	£828
Holiday Inn Maidstone	29/04/2024	Operations	Emergency Operations Centre (EOC)	Training and Development Day	£1,600
Holiday Inn Ashford	13/05/2024	Operations	Senior Leadership Team (Ops)	Operating Unit Managers' (OUM) Development	£212
Holiday Inn Maidstone	13/05/2024	Operations	Senior Leadership Team (Ops)	External meeting	£212
Holiday Inn Maidstone	14/05/2024	Operations	Emergency Operations Centre (EOC)	Integrated Care Leadership Day	£1,156
Holiday Inn Maidstone	15/05/2024	Operations	Senior Leadership Team (Ops)	Operating Unit Managers' (OUM) Development Day	£828
Roffey Park Institute	15/05/2024	CEO Corporate	Executive	Executive Team Development	£2,088
Reading Stadium	07/06/2024	Strategic Planning & Transformation	Strategy	Southern Ambulance Services Collaboration (SASC) workshop	£7,200
Crowne Plaza	13/06/2024	Human Resources	Human Resources	HR and OD Away Day - deposit	£1,932
Ashford International	25/06/2024	Medical	Medical	Advanced Paramedic Practitioners (APP) Conference (Externally funded via NHSE)	£4,380

Holiday Inn Maidstone	25/06/2024	Operations	Senior Leadership Team (Ops)	Operating Unit Managers' (OUM) Development Day	£810
Holiday Inn Gatwick Worth	01/07/2024	Medical	Medical	Advanced Paramedic Practitioners (APP) Conference (Externally funded via NHSE)	£2,240
Holiday Inn Gatwick Worth	02/07/2024	Operations	West Field Ops	Senior Ops Leadership West away day	£1,008
Roffey Park Institute	15/07/2024	CEO Corporate	Executive	Executive Team Development	£780
Crowne Plaza	19/07/2024	Operations	Emergency Operations Centre (EOC)	Operating Unit Managers' (OUM) Away Day	£320
Denbies Wine Estate	14/11/2024	CEO Corporate	Communications	Awards Event	£1,500
East Sussex National Hotel	15/11/2024	Operations	Senior Leadership Team (Ops)	Volunteers' Conference	£16,266
				Total	£220,900

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**