

Hi Darrell

As discussed;

I spoke with payroll today who are rectifying the NJC payment issue as we speak. They are committed to having the payments made by Thursday this week. I also made it clear that due to the back-pay/pay rise rates being calculated in November, and to avoid any duplication of payment, the rates for this month's worked OT hours (which were of course worked prior to pay negs) would be paid at the previous rates of £13.95 and £10.86. The back-pay/pay-rise in November's payroll will take these into account of course once processed.

I've also provided people with paper based copies of their wage slips for October, which the business have provided as a temporary precaution whilst they commission and provide a technological option by Dec 22/Jan 23. I will request these remain in place for as long as feasible, but this is at the discretion of the business, not me personally.

I have requested from Payroll in writing their commitment to ensure these processing mistakes do not reoccur, and once received, will share with you

Apologies for any inconvenience caused to you, and the affected staff.

Kind regards

**Harry Oakley**

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